



**Girl Scouts of Southern Illinois  
Board Meeting Minutes  
Wednesday, June 28, 2023 5:00PM  
Glen Carbon office & Zoom Meeting**

**PRESENT:**

<b>Voting Board Members:</b>	<b>Voting Board Members Absent:</b>
Deanna Litzenburg, Chair	Paul Frazier
Steven Bushong	Amanda Highlander
Norma Trimble	Trish Manning
Elizabeth Shore	
Robin Steinmann	
Marianne Doll	
Gloria Sweida	
Kathryn Diak	
Linda Manley	
Julia Deien	
Kevin Doak	
	<b>Staff members:</b>
	Loretta Graham, CEO
	Jessica Upchurch, COO
	Carrie Smith, CHRO
	Ashley Green-Bryant, Governance Coordinator
<b>Non-Voting Board Members:</b>	<b>Guests:</b>
	Lindsey Lankford – Mission Moment
	Ronda Sauget, Archford Capitol

*\*Note any late arrivals or early departures here:*

### 1. Mission Moment

Lindsey Lankford – Gold Award Project & GSUSA Gold Award Scholarship recipient  
Presented Gold Award – Sensory Walls on Wheels – Liberty Middle School, Glen Carbon Library, & Edwardsville High School

### 2. Approval of the Consent Agenda

- Board of Directors Minutes 2.22.2023
- Finance Partial Packet 3.22.2023, 4.26.2023, 5.24.2023, & 6.21.2023
- Property Task Force Partial Packet 2.27.2023, 3.27.2023, 4.24.2023, & 5.22.2023
- Girl Scout Experience Fund Committee Partial Packet 1.24.2023, 2.28.2023, 3.28.2023, & 4.25.2023
- Fund Development Committee Partial Packet 6.8.2023
- Human Resource Task Force Partial Packet 2.21.2023, 4.25.2023, & 6.20.2023

**Motion: To Approve Consent Agenda Items.**

**Moved: Julia Deien**

**Seconded: Linda Manley**

**MOTION CARRIED**

### 3. CEO Summary

3 Year funding from United Way – excited about our Council

Successful Camping season at Camp Torqua

Cocktails at Camp successful event – lots of connections made – opportunity to build a lake as a possibility.

Increase Cookie Price – all Councils around us are raising prices as well. All cookies \$6 next year.

Chan Ya Ta Funds - \$216,000 used for Camp Torqua improvements.

#### **Operations Update**

Camp visits – transportation barrier. Girls want to come to camp but can't get there from Eastern & Southern parts of Council.

Membership update 104% for 2023, 42% to girl goal for & 82% for '24

Costa Rica trip was a success.

Board recognizes the staff for 100% of membership

Kudos to Hannah, new camp director – HUGE responsibility & a successful camp season.

#### **Strategic Plan Presentation – Ronda Sauget, Archford Capital**

Presented by Executive Leadership for 2023-2028. Deep dive into all GSOFSI operations.

Six Strategic goals discussed in detail. Each Committee and coordinating staff will be

responsible for each of the specific goals. Detailed presentation in packet

Strategic Plan Committee that meetings yearly were brought up as an opportunity.

**MOTION: To Approve GSOFSI Council Strategic Plan for 2023-2028 as Presented.**

**Moved: Linda Manley**

**Seconded: Marianne Doll**

**MOTION CARRIED**

#### 4. Board Chair Summary

Board Giving reminder – FY ends 9/30/2023 United Way looks at Board Giving, let's make sure we are 100%.

National Council Session Delegate Workbook – in packet, meeting is Mid-July in Orlando.

Proposals included – please look over. They will all affect us in some way. Will report back on the proposals after the Council Session has concluded.

#### 5. Finance Committee Updates

- Finance Reports through May 2023

Balance sheet looks really healthy. 6.5 million in investments – can we use it instead of the line of credit, interest rates are hurting the budget? A few finance committee members getting together to brainstorm this idea.

May financial spreadsheet reviewed, cocktails at camp.

Fund Development helping bottom line, even with ERC already received.

Board really likes new spreadsheets of revenue & expenses.

Explanation of attrition and higher Salary & Wages

Fractional CFO interviews have been conducted, Council has decided on Archford Capitol, local business.

Line of credit – interest expense is over budget. Council started using LOC in June.

Finance Dept. is working with Commerce to move interest and dividends from investments transferred to the operating account

**Motion: To Approve Financial Reports Through 5/31/2023.**

**Moved: Kevin Doak**

**Seconded: Gloria Sweida**

**MOTION CARRIED**

- Camp Torqua Mowers

Camp Ranger, Wayne has been nursing mowers for several years and they now need replaced. He was able to negotiate two new mowers by trading in old mowers for \$11,000. Council didn't budget for these mowers. Council would like to have Board's blessing for using Camp Torqua funds for this purchase. Finance Committee has already approved this and discussed it at length.

## 6. Property Task Force – Steve Bushong

- Property Updates
  - Camp Torqua Updates – new shower house is complete, just in time for camp season. ADA grant option up to \$100,000/year, looking at a handicap trail paved. We are seeking funding for help with building the lake, staff is seeking help from Corp of Engineers with planning. Council would like to be able to get approval to seek out information to how much a lake would cost us and how they can get help in building the lake through funders.

**MOTION: To Approve Exploring and Budgeting of How Much It Would Cost to Build a Lake at Camp Torqua.**

**Moved: Julie Deien**

**Seconded: Kathryn Diak**

**MOTION CARRIED**

- Camp Torqua Discussion – We have made improvements although the camp is not self-sufficient yet. Are we still keeping Camp Torqua? Do we make it a premier camp? Also need to make transportation a priority, possibly grant funded for a transportation contract. The Board has collectively decided they are keeping Camp Torqua & making a premier camp for all our girls that wish to attend camp.
- Glen Carbon Service Center

## 7. Fund Development

- **Updates** – Cocktails at Camp Success with several sponsors for new cabins, \$62,000 raised for Camp.
- **Gala** – Sept 9<sup>th</sup>, 2023 – Please talk to your friends and family to get a table together for the event. Carol Daniels from KMOX will be a guest speaker. Procuring live auction items and also silent auction items.
- **Queen of Hearts Discussion** – GSofSI is looking at hosting a fundraiser of this nature. Brainstorming and looking for Board's input. There is a virtual option; it is a gamble, card could be drawn right away. It's also gambling, could we get pushback from volunteers for gambling as a way of fundraising. GSUSA has approved, we are licensed with the state to have raffles. Committee will definitely talk about the Virtual option.

## **8. Girl Scout Experience Fund Committee**

- Updates – Funds from proceeds from sale of camps to sponsor girl/troop trips. Monthly applications are approved and troop is informed of decision.  
As of May \$60,000, has been granted, another \$20,000 set aside for summer trips.

## **9. Governance**

- Updates – 2 additional Board members will be added for this slate in August; D-Lori Newsome – Pitts and Lesley Sanchez.
- Continuation Annual Meeting – August 10, 2023 6:30PM via Zoom – This was to understand the new Bylaws. Past BDC meeting constructed the candidates for Slate for August Annual Meeting.
- BDC is looking at all Board of Directors and if they have the time to invest.
- Board Resignation – Treasurer - Anne resigned as Treasurer. Gloria Sweida will be stepping up for Annual Meeting in August.

**Motion: To Accept Resignation of Anne Haltenhof as Board Treasurer.**

**Moved: Elizabeth Shore**

**Seconded: Kevin Doak**

**MOTION CARRIED**

**10. Human Resource Task Force**

- **Updated Council Human Resource Policy Manual** – Thank you to Carrie Smith from Council for her work on updating the policy.
- Updating to most current laws, biggest changes are exempt and non-exempt vacation time. John Gilbert, Council attorney has also reviewed and approved Policy.
- Electronic format

**MOTION: To Approve Human Resource Policy Manual as Presented.**

**Moved: Coming from Committee**

**Seconded: Not needed coming from Committee**

**MOTION CARRIED**

**11. Open Discussion**

**Great board & excited for the future.**

**12. Adjournment**

**Motion: To Adjourn the June 28, 2023 Board of Directors Meeting.**

**Moved: Gloria Sweida**

**Seconded: Kathryn Diak**

**MOTION CARRIED**

**Submitted by:**

Name: Norma Trimble, Board Secretary

Signature & Date: \_\_\_\_\_

**Transcribed by:**

Name: Ashley Green-Green

Signature & Date: \_\_\_\_\_

Adopted by the Board in the meeting

of \_\_\_\_\_,

(Date of Meeting)

\_\_\_\_\_  
(Signature of Presiding Officer)