



**Girl Scouts of Southern Illinois**  
**Board Meeting Minutes**  
**Wednesday, January 26, 2022 @ 5:00PM**  
**Zoom Meeting**

**PRESENT:**

Voting Board Members:	Voting Board Members Absent:
Deanna Litzenburg, Chair	Melanie Mills
Anne Haltenhof	Paul Frazier
Steven Bushong	Terra Hamilton
Priscilla Jacks	Paula Nixon
Kevin Doak	Tracy Smith
Norma Trimble	
Amanda Highlander	
Elizabeth Shore	
Julie Deien	
Robin Steinmann	
Marianne Doll	
	Staff members:
	Loretta Graham, CEO
	Jessica Upchurch, COO
	Tammy Klapetzky, CFO
	Ashley Green-Bryant, Governance Coordinator
Non-Voting Board Members:	Guests:
Abigail Brown	
Kaitlyn Olmstead	

*\*Note any late arrivals or early departures here:*

Kevin Doak – 5:45PM

**1. Mission Moment**

Cookie Season- Ex-Officio Girl Board Members shared their Cookie “pitch” and digital links

**2. Approval of the Consent Agenda**

- Board of Directors Minutes 12.8.2021
- Finance Partial Packet 1.19.2022
- Property Task Force Partial Packet 1.18.2022

**Motion: To Approve Consent Agenda Items.**

**Moved: Amanda Highlander**

**Seconded: Priscilla Jacks**

**MOTION CARRIED**

### **3. CEO Summary**

Outstanding Town Hall Meeting Monday night  
Glen Carbon office – showing coming up  
National Convention 2023 – July in Orlando, FL  
New GSUSA CEO in place as of end of January  
Updates and maintenance at Camp Torqua ongoing  
Annual Meeting – April 2<sup>nd</sup>, 2022 – Collinsville, IL  
Audit is still underway  
GSEF committee great meeting this week – launch date March 1<sup>st</sup>  
February 5<sup>th</sup> - Board Strategy Session  
Received our 2-year charter in the mail from GSUSA

#### **Operations Update**

Membership – 90% to overall goal including traditional girls and adults  
Currently serving 1200 (goal 1800) outreach girls – in school and after school programs in E.St. Louis and Cahokia school districts, some schools are still remote in these areas.  
Product Program – Cookies! Cookies get delivered next week, Digital cookie started first part of January. 1000 more girls selling than last year.  
Digital cookie – so far 170,000 packages sold, surpassed what we have done in the past.  
Cookies overall including traditional and digital sale - 60% to goal.  
Program – Costa Rica trip is ON for this summer, 15 confirmed travelers, postponed from 2020 due to COVID.  
Adult Awards/ Higher Girls Awards – paired together on May 15<sup>th</sup>, Doubletree Hotel, Mt. Vernon

### **4. Board Chair Summary**

February 5<sup>th</sup>, 2022 Board Strategic Planning Session – Set Council goals for MY2023  
National Council Session - July of 2023 in Orlando, FL – National Delegates will be voted upon at this year's Annual Meeting, therefore they have time to plan.  
Camp Torqua Clean Up – Sunday, April 24<sup>th</sup>, 1-5PM  
All that Glitters – Higher Awards Ceremony – May 15<sup>th</sup> in Mt. Vernon  
Absent Board Member – Terra Hamilton – per Bylaws, Board members must not miss more than three Board meetings without reason.

**Motion: To Accept resignation of Terra Hamilton under the GSOFSI Bylaw Article VIII- Board of Directors.**

**Moved: Steve Bushong**

**Seconded: Julia Deien**

**MOTION CARRIED**

**5. Finance Committee Updates**

Review of Financial Reports – No financials for Oct, Nov, Dec 2021 at this meeting, will be presented at Feb Board Meeting.

Line of Credit is a little over 1 million balance

Digital cookie proceeds are starting to come in and will help the line of credit balance

**NO MOTION this meeting.**

## **6. Property Task Force – Steve Bushong**

### Property Updates

- Camp Torqua – Korte Co. is working on the bathhouse. At the Town Hall, Camp Torqua camp prices are being raised for Membership year 2023. We need to make this camp self-sustainable. This is a step in the right direction, will review prices every year.
  
- Glen Carbon Service Center – Starting to get showings at the office. There will be a “For Sale” sign in the yard soon at the office.

## **7. Girl Scout Experience Fund Committee**

### GSEF Updates -

Implementing March 1<sup>st</sup>, 2022

Policy Change was well received

Anne is resigning from the committee, her work as done.

Thank you to Anne for her hard work on the committee

## 8. Fund Development Committee

### Fund Development Updates

Sandra Magnus, NASA Astronaut, agreed to be our keynote speaker for the In-Person Gala in September

Goal is 240 people at the gala 30 tables, of 8 people. Save the date will be coming out in March.

Planning is moving along great

End of Year Appeal – goal \$10,000 – grossed \$16,000 & another \$3800 promised to come.

Holiday card competition was a success.

Girl Scout Network event – March 12, 2022 at Camp Torqua – Archive event & honoring Beth Shindel – past Board Member – theme -“Passport to the Past” Marathon Petroleum is sponsoring this event. Also the Girl Scout Birthday is the same day

Large donation from past Board Member was logged and continuing to look at other avenues to help our Adult Generated Funding.

## 9. Governance

### Updates

Two more candidates needed for Annual Meeting, including the resignation of Terra. Please send any connections to the BDC.

- Board Candidates – Gloria Sweida

**Motion: To Accept Gloria Sweida to the Girl Scouts of Southern Illinois Board of Directors.**

**Moved: Coming Out of Committee.**

**Seconded: Not Needed, Out of Committee.**

**MOTION CARRIED**

- Board Development Connections
  - Finance is always a need of the board
  - Dr. Ronda Sauget is too busy at this time, has declined.
  - Katherine Diak will be presented to BDC as a candidate
  - Still need 2 non-Board BDC members
  - Needs to be on the Town Hall agendas for in the future

**10. Open Discussion**

February meeting will have several items on the agenda, not as quick as this meeting.  
Adventureful Cookie update – new cookie with a limited supply, baker is working through supply chain issues.  
Victoria Shore past Ex-Officio girl Board member and Council representative to the United Nations National Council of Women won Miss Missouri Volunteer, going to National Competition.

**11. Adjournment**

**Motion: To Adjourn the January 26, 2022 Board of Directors Meeting.**  
**Moved: Norma Trimble**  
**Seconded: Priscilla Jacks**  
**MOTION CARRIED**

**Submitted by:**

Name: Melanie Mills, Board Secretary

Signature & Date: Melanie Mills  
04/06/2022

**Transcribed by:**

Name: Ashley Green-Green

Signature & Date: Ashley M Green-Bryant  
04/05/2022

Adopted by the Board in the meeting

of 02/23/2022,

(Date of Meeting)

Denise L. Diefenbarg

(Signature of Presiding Officer)