

Girl Scouts of Southern Illinois Check-Out List for Campers



Lodge or Program Center:

- Clean firescars, fireplaces, and barbecue grills. IF HOT; place ashes in a fire bucket. **IF COLD, spread** ashes in the woods (do not dump in one spot). Charred logs may be left by the firescar for future use. **DO NOT LEAVE THEM IN THE FIRES CAR. DO NOT POUR WATER ON FIRE.**
- Clean stovetops (remember the burner covers), ovens, and microwaves.
- Remove all food and ice from the refrigerator(s) and wipe clean both the interior and exterior.
- Thoroughly clean bathrooms; remove trash including sanitary boxes. Wipe down all sinks, showers and toilets, and sweep floors.
- Remove all food and troop equipment from cabinets. Wipe down both the interior and exterior.
- Thoroughly clean all council equipment and return to where it was found when you arrived. *Protect all cast iron equipment (Dutch ovens, skillets, grills, etc.) by spreading on a light coating of cooking oil- inside only.* Arctic Boys (Igloos) should be washed with hot water (including the spout) and let to dry with the *lids off.* Patrol Boxes and contents should be cleaned and re-filled according to the inventory listed.
- Dust and sweep all interior floors. If a lot of mud was tracked in, mop floor using clean, clear water only.
- Deposit all grease into a garbage bag and make sure bag is tied tightly closed.
- Deposit all trash in the dumpster or trash cans provided. Securely tie all trash bags before putting in dumpster. Be sure to close the dumpster lids.
- Wipe down all tables, chairs and mattresses before stacking.
- Turn off lights. Close all windows and doors.
- Set furnace (winter only) to 60 degrees when leaving.
- Remove all litter/trash found on the ground around lodge, campsite, and parking lot.
- Picnic table tops wiped down and tools cleaned.
- Before you leave camp, you must check-out with the Camp Ranger at the pre-determined time you have arranged with him/her.

OVER

Cabins, Bunkhouse, Platform Tents, and Tent Pitching:

Clean firescars, fireplaces, and BBO grills. **If hot**, place ashes in a fire bucket. **If cold**, spread ashes in the woods (do not dump in one spot). Charred logs may be left by the firescar for future use. **DO NOT LEAVE THEM IN THE FIRES CAR! DO NOT POUR WATER ON FIRE.**

Remove all food and ice from the refrigerator(s) and wipe clean both interior and exterior.

Sweep all floors. All canvas dropped and tied shut.

Close all windows and doors.

Shelter floors should be swept and picnic tables wiped down.

Thoroughly clean bathrooms; remove trash including sanitary boxes. Wipe down all sinks, showers and toilets, and sweep floors.

Washstands: Swept and cleaned. All soap, towels, and clothes are removed.

Latrines: Sweep floors, walls, and seating area. Lids closed, toilet paper removed, and latrine door closed and latched.

Thoroughly clean all council equipment and return to where it was found when you arrived. *Protect all cast iron equipment (Dutch ovens, skillets, grills, etc.) by spreading on a light coating of cooking oil-inside only.* Arctic Boys (Igloos) should be washed with hot water (including the spout) and let to dry with the lids off Patrol Boxes and contents should be cleaned and re-filled according to the inventory listed.

Remove all litter/trash found on the ground around campsite and parking lot.

Before you leave, you must check-out with the Camp Ranger at the pre-determined time you have arranged with him/her.