



Girl Scouts of Southern Illinois

**Board Meeting Minutes
August 26, 2020 @ 5:00PM
Zoom**

PRESENT:

Voting Board Members:	Voting Board Members Absent:
Deanna Litzenburg, Chair	Beth Shindel
Anne Haltenhof	
Norma Trimble	
Steve Bushong	
John McCracken	
Priscilla Jacks	
James Sabella	
Amy Williamson	
Melanie Mills	
Micki Weaver	
Tracy Smith	
Susan Bowman	
Amanda Highlander	
Carla Nilson	
Beth Shindel	Staff members:
Paula Nixon	Loretta Graham, CEO
Phil Climaco	Kelley Young, CFO
	Ashley Green-Bryant, Exec Governance Coord.
	Jessica Upchurch, COO
	Beth Hammock, CAO
Non-Voting Board Members:	Guests:
Linda Manley, Ex Officio – Yes	
Alia Barcus, Girl Ex-Officio – Yes	
Rebecca Noack, Girl Ex-Officio -- Absent	
<p><i>*Note any late arrivals or early departures here:</i> Phil left meeting – 5:52PM Micki left meeting – 5:58 PM Paula left meeting – 6:50PM</p>	

1. Mission Moment

Gold Award Girls- & others getting out and about safely during the pandemic. Excited about Virtual Benefit- lots of interest in sponsors.

2. Approval of the Consent Agenda

- Board of Directors Minutes 06/24/2020
- Finance Partial Packet 06/18/2020 & 07/23/2020
- Fund Development Committee Partial Packet 06/11/2020 & 07/16/2020

Motion: To Approve the Consent Agenda of 08/26/2020 with corrections to Board Minutes and Finance Minutes as discussed.

Moved: John McCracken

Seconded: Phil Climaco

MOTION CARRIED

3. CEO Summary

Paid Time off - not ready to discuss to Board yet, will be sent to HR task force first, looking for volunteers for the HR task group & we need a chair for that committee. Priscilla would like to be on the committee, but not Chair the committee.

403B –reestablish employer match – Back in May we stopped the match, as of Oct 1, 2020 start of fiscal year would like to re-implement the match

Motion: To re-implement the match of 403B as of Oct 1st, 2020

Moved: Melanie

Seconded: Priscilla

SU 107 – ½ County Macoupin County serving 248 girl members for 2020 membership year would like to join Central Illinois GS Council, needs Board approval to allow SU to leave. Discussion: weighing the pros & cons of this decision. GSUSA has been informed and we have done our due diligence over the years.

Motion: to approve SU 107 to transfer to Central Illinois GS Council

Moved: Steve Bushong

Seconded: Tracy Smith

MOTION CARRIED

Discussion: Annual Meeting added agenda item from SU's & how to proceed. Bring it to Annual Meeting & let the discussion happen there. Lawyer outside of Board of Director's will be a part of Annual Meeting.

4. Board Chair Summary

Board Giving – Thank you to all who have given to the Council for the year. Reminder fiscal year ends Sept 30th, 2020. We strive for 100% Board giving, something grantors look at for funding.

National News– Sylvia Acevedo, CEO has left GSUSA replaced by interim CEO.

A National Committee coming together on diversity & inclusion.

Annual Meeting – Stay Tuned: Possibly happen mid-week.

5. Finance Committee Updates

As of the end of July operating gain/loss (41,000) deficit.

Revenue down overall – down in contributions, down in program revenue due pandemic. Program expenses is also down. PPP loan not on the books yet, possibly book in the month of September.

End of year projection - \$250,000 loss that is not including the PPP loan proceeds.

Motion: To Approve Financial Reports through 7/31/2020 subject to audit.

Moved: John McCracken

Seconded: Amanda Highlander

Vote: Unanimous.

Motion Carried.

Finance Committee Continued

FY2020/2021 Budget presentation – Susan overview

Budget discussed at length by Finance Committee – budget includes PC's of People grant. Includes healthy increase in contributions. Product Revenue budgeted less due to less girls. Expenses lower – decrease in salaries

\$24,000 positive net revenue over expenses

\$ 165,000 net change in assets

Loretta – changed budget to include cuts in FD contributions & also cutting 3 full time. Furloughing 1 pay period for entire staff.

Kelley – program services big swing – GS fund is budgeted at a 0 balance United Way is budgeting down as well. Camps & Unemployment discussed. We are only paying 50% of unemployment benefits out, hopefully that will continue into next year. Insurance rates higher

Big change in product Sales – Fall & cookie sale- not sure how the sales will be during pandemic and 2nd year of cookie increase... expecting less girls selling, less members.

Lots of unknowns in the year ahead and staff has made difficult decisions.

Motion: Susan Bowman and The Finance Committee Motioned To Approve FY 2020/2021 Budget.

Vote: Unanimous.

Motion Carried.

6. Property Updates

Camp Wassatoga
Camp Torqua
Camp Butterfly
Camp Chan YaTa

Motion: To move into closed session, 6:11PM.

Moved: Carla Nilson

Seconded: Anne Haltenhof

MOTION CARRIED

Motion: To move out of closed session, 7:09PM

Moved: John McCracken

Seconded: Steve Bushong

MOTION CARRIED

7. Fund Development Committee- Melanie

FD Updates

Virtual Benefit Update- Auction items still needed: silent and live auction items. Virtual Benefit will cost \$25 to attend, which is the year cost of 1 girl's membership. Also, still looking for sponsorships. First virtual event and help promote the event. Link to auction was sent to you today, please forward link onto friends. Emily Manley helping a great deal to with videography for the Virtual Benefit.

Board Giving & pledges: are we open to pledging on a yearly basis? 100% Board giving is HUGE on grant applications. We don't necessarily need a specific amount to give, just as long as everyone gives on a yearly basis. Council is needing more of a focus on adult generated funding. One collective number as Board as a whole to put on the budget as a line item.

8. Governance

Zenetta Coleman – Board applicant

Recommended by former Board member- Past Educator in Higher Ed

The Board Development Committee Motions to add Zenetta Coleman to the 2020 Slate of Candidates for the Annual Meeting.

Seconded: Amanda Highlander

MOTION CARRIED

9. Open Discussion

Annual Meeting – Date of September 17th, 2020

10. Adjournment

Motion: To adjourn the August 26, 2020 Board of Directors meeting @ 7:35PM

Moved: Steve Bushong

Seconded: Carla Nilson

MOTION CARRIED

Submitted by:

Name: Melanie Mills, Board Secretary

Signature & Date: *Melanie Mills*
11/06/2020

Transcribed by:

Name: Ashley Green-Bryant

Signature & Date: *Ashley A. Green-Bryant*
11/05/2020

Adopted by the Board in the meeting

October 28, 2020

of _____,

(Date of Meeting)

Denise L. Fitzgenburg

(Signature of Presiding Officer)