



Girl Scouts of Southern Illinois

Non-Member Facility Usage Agreement

We look forward to hosting your organization on Girl Scouts of Southern Illinois (GSOFSI) property. Please take note of the guidelines below as you prepare for your visit.

- Renter is required to provide a Certificate of Liability/Insurance evidencing adequate limits of liability, \$1,000,000 minimum or a homeowner's policy evidencing the same. GSOFSI should be noted as additionally insured on the certificate. Certificates below the \$1,000,000 minimum will require a minimum of **60-day review period** prior to the reservation date. Please submit this form to customercare@gsfsi.org.
- Activities that could damage the property or its facilities, harm the natural beauty of the site, or disturb others are strictly prohibited.
 - Please note that any damage to the property, buildings, or equipment owned/leased by GSUSA, other than ordinary wear and tear, will be charged to the renter.
- GSofSI is not responsible for loss to or damages from any cause to the property of others and assumes no responsibility for accidents or injuries to any users or their visitors.
- Non-Girl Scout groups using a camp for purposes of role-playing games or activities, weddings, adult retreats, or those planning activities that may be disruptive or inappropriate for Girl Scout troops to be around are required to rent the entire camp.
- GSOFSI properties may be used by more than one group at a time. Parties wishing to have private use of a camp must rent the entire camp, including all its seasonally available facilities.
- Renting parties are expected to adhere to their reserved times for activity areas, observe quiet hours, and be respectful of other groups' time and space.
- Each facility has safety and emergency information, site requirements, check in/out procedures and other information specific to the site. Refer to the appropriate information sheet for the specific property being rented.

- The renter shall be responsible for clean-up of all buildings, outdoor areas, and equipment used during the reservation period. Non-compliance will result in additional billing charges.
- Renter may not exceed the number of people for each site(s). Capacities for each site and/or property can be found at www.gsofsi.org.
- The Renter agrees to conform to and abide by the policies of the GSofSI. The Renter agrees that all participants will adjust personal habits to abide by the policies and ideals of GSofSI, and so always conduct themselves.
- Smoking, including vapor and e-cigarettes, in the presence of girls is prohibited. When adults who smoke are accompanying girls on an activity, they should plan for some time away from the girls to smoke. It is expected that adults will not smoke along trails, in tents, cabins, cooking shelters, restrooms, or other buildings. Fire circles are the safest areas in which to smoke at camp when girls are not present in the unit
- Alcohol, drugs, and weapons of any kind are not allowed.
- Persons with a concealed weapons permit may not possess a concealed weapon on Girl Scout property.
- Girl Scouts prohibits hunting, fireworks, firearms, ammunition, explosives, gasoline, flammables, or poisonous substances.
- Illegal activity and possession or use of illegal substances on any GSofSI property is strictly prohibited.
- Pets are not allowed on any GSofSI property. Exception will be made for service animals. Permission for service animals must be secured in written form by GSofSI management prior to the reservation period.
- Campfires may be made only in designated fire circles when conditions permit. Liquid starter fluids are prohibited. Fires must be ignited using paper/charcoal starters or conventionally. Only propane, butane and Sterno portable cook stoves are permitted. Renter will be informed by the camp ranger when conditions prohibit the use of campfires.
- Users may not bring their own firewood to a camp. This requirement is to protect GSofSI properties from the possibility of tree and/or plant diseases from being introduced. Please contact the camp ranger in advance of your reservation to inquire about the availability of firewood.
- The Renter is required to have one adult on-site while the group is present, who holds a current certification in Standard First Aid/CPR or the equivalent. Report

all serious emergencies and problems immediately to the Camp Ranger. (Contact numbers are included in the reservation confirmation packet.)

- **Archery requires an adult with approved certification in the use of archery equipment or equivalent verifiable experience.**
- **Failure to comply with these standards will jeopardize the ability to rent GSOFSI facilities in the future.**
- **The Director of Property/Camp Ranger lives onsite and will be available when needed. He can be reached at 618-219-6818.**